



PENANG STATE HINDU ENDOWMENTS BOARD

NO, 225 JALAN MACALISTER, 10400 PULAU PINANG
04-2262593 / 04-2265284 (FAX)
TOMBSTONE / HEADSTONE

Applicant's Name: _____ I/C No: _____

Occupation: _____ Tel: _____

Address: _____

I wish to apply for the lease of land and permission to construct a tombstone / headstone for the deceased whose particulars are as follows:

Name: _____ I/C No: _____

Date of Birth: _____ Date of Death: _____

Date of Burial: _____ Burial Receipt No: _____

I hereby undertake to pay the required amount and will comply with the conditions as laid down by the Penang State Hindu Endowments Board

.....
(Signature of Applicant)

Date:

FOR OFFICE USE

Registration No:

Approved / Rejected

Confirmed by:

.....
Secretary
Hindu Endowments Board Penang

Please attach the following: -

1. Copy of Death Certificate
2. One photo of deceased size 3" x 4"
3. Copy of Applicant's Identity Card



PENANG STATE HINDU ENDOWMENT BOARD

BATU LANCHANG BURIAL GROUND

CONDITIONS FOR THE LEASE OF LAND AND CONSTRUCTION OF TOMBSTONE / HEADSTONE

1. The size of the tombstone / headstone shall not exceed

Thickness - 3 inches
Width - 2 Feet
Height - 3 Feet

2. The approved registration number must be engraved / embedded on the tombstone / headstone and must be clearly visible.
3. No fencing or planting of trees is allowed around the tombstone / headstone. The Board encourages offerings of fruits and flowers only at the tombstone.
4. The land for construction of the tombstone / headstone is leased for a period of 30 years from the date of payment of RM2,500.00. Upon expiry the lease must be renewed and the lease shall be for the next 30 years for a sum that will be fixed by the Board. The payment for the lease shall be paid by way of Cheque , Bank Draft and or Postal / Money Order made under -

LWHNPP KREMATORIUM / TANAH PERKUBURAN

5. The cost of the construction of the tombstone / headstone will be as follows :-

I.	H128 Grey headstone	24" x 38" x 3"	RM 1,500.00
II.	H188 Shanxi Black headstone	24" x 38" x 3"	RM 2,500.00
III.	Ceramic photo (Single image)	3" x 4"	RM 500.00
IV.	Ceramic photo (Joint image)	3" x 4"	RM 600.00
V.	Cost of construction of base (3 ft x 2 ½ ft) and fixing of tombstone :-		RM 500.00
VI.	Cost of construction of base (5 ft x 2 ½ ft) and fixing of tombstone :-		RM 800.00

Note: The above prices are quoted by the supplier / contractor as at now and if there is any subsequent increase, the rates will be amended accordingly.

6. If there is any infringement in the size of the tombstone / headstone the applicant, our contractor shall undertake to carry out remedial works and or removed the tombstone / headstone in order to comply with the conditions imposed. In the event of a failure to do so, the Hindu Endowments Board reserves the right to carry out such works and seek reimbursement for all the expenses incurred.
7. Any officer of the Hindu Endowments Board may inspect the works being carried out during construction.

I have read the above conditions and agree to abide by them.

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Contractor's Signature

Name :

Date :

.....
Applicants Signature

Name :

Date :